

Nimpkish Woodlands Advisory Committee Meeting
Minutes October 9th, 2012
Black Bear Resort, Port McNeill, B.C.

Committee Attendees:

Gaby Wickstrom, Bill Nelson, Trevor Egley, Kelly McMahon, Peter Curtis, Neil Smith

Regrets: Rachel Dalton, Linda Philipp, Mac Willing

Facilitator: Annemarie Koch

Notes: Kelly McMahon and Annemarie Koch

Safety Procedure and Introductions:

Annemarie welcomed everyone and went over the safety procedure to follow in the event of an emergency. She invited those present to introduce themselves.

Annemarie then reviewed the objectives of the meeting which were as follows:

- To review the minutes and action items from the June 5th, 2012 meeting,
- To discuss the public advisory group-related results of the recent internal audit and review a checklist of mandatory discussion items covered to date,
- To review the revised terms of reference, as per recommendations from the recent internal audit, and as required by the terms of reference,
- To review the highlights of the all PAG workshop and tour in Powell River in September, and,
- To have a general discussion.

Business Arising from the Minutes:

The members adopted the minutes as presented.

Review of WFP Internal Audit

Trevor explained the purpose of the internal audit, which is largely to prepare for a proposed external, third party audit in the spring of 2013.

Trevor and Kelly then reviewed results and recommendations from the internal audit, including good practices, areas of non-conformance, areas of non-performance and areas for improvement, and the following action items were identified:

Kelly distributed a checklist of mandatory discussion items that have been covered to date by NWAC.

Review of Terms of Reference

Kelly distributed the most recent version of the terms of reference containing revisions suggested during the internal audit.

Members agreed with the suggested revisions required to meet CSA Z809-08 standards and it was further agreed to send out this revised copy of the terms of reference to all NWAC members to complete Action Items 1 and 2 (above).

Discussion of Highlights of All PAG Meeting in Powell River

Kelly distributed a written summary of the presentations and the tour that were part of the all PAG workshop in Powell River in late September. She showed some slides of the field trip and she and Bill talked about some of the highlights of the field tour, including a wood waste operation, recreation planning requirements and challenges, forestry issues such as disease control on the Stillwater DFA and the economic benefits of mechanical harvesting and pole contracting where there are very high growing sites.

Copies of the presentation and tour summaries, including powerpoint presentations from Pat Salm and Murray Hall are available through Kelly for any NWAC members who would like these materials.

General Discussion

Neil noted that the Regional District was applying for a disposition of crown land in Woss for purposes of establishing a heritage park.

Next scheduled meeting is Tuesday November 13th, 2012 .

Meeting Adjourned at 8:30 p.m.