

Nimpkish Woodlands Advisory Committee Meeting  
Minutes March 22, 2018  
Black Bear Resort, Port McNeill, BC  
6:30 p.m. – 9:00 p.m.

**Attendance:** Kelly McMahon, Area Planner, WFP, Stu Ellis, General Public, Steve Lacasse, Environment, Cam Brady, Karst, Jack Miller, Labour, Pat English, Local Government

**Regrets:** Adrian Pendergast, Education, Trevor Egely, Contractors, Bill Nelson, Contractors

**Presenters:** Rob Shambrook, Operations Manager, Englewood, Kelly McMahon, Area Planner, WFP

**Facilitator:** Annemarie Koch

**Notes:** Kelly McMahon and Annemarie Koch

**1. Introduction and Safety Procedures:**

Annemarie welcomed everyone, stressed the importance of safety to WFP throughout its operations and reviewed the safety procedures to follow in the event of a fire or medical emergency.

She introduced new Englewood operations manager Rob Shambrook to members and invited him to provide an update on the road safety plan.

Rob introduced himself, noting he had attended school in Woss as a young student and then moved to Port McNeill. He added that he started his career in logging in 1980 and worked in a number of different jobs, including work as a faller in the 1990's. He noted he started work in management in 1995 and was now looking forward to being operations manager for Englewood.

Rob noted that the safety plan had been developed as a result of the move from primary transportation of wood by train to transportation of most of the harvested wood via highway logging trucks. Rob explained that the safety plan was designed specifically for the North Island and applies to all WFP and contract crews. He added that the plan was supported by third party safety experts.

Rob reviewed the drivers' safety protocols and pointed to traffic management priorities at the Port Alice and Beaver Cove junctions, and three high priority crossings. He noted that flaggers were in place at the Kilpala junction.

Rob noted that all driver training was being conducted through Vancouver Island University and that there are currently 14 trainees from Englewood and the North Island Forest operations. He noted that, once the drivers complete their training and mentorship terms, they will be reviewed and endorsed by a third-party evaluator.

Rob reviewed the potential programs and technologies that will be employed, including use of fleet GPS, dash cameras and development of a fatigue management system that is being continuously reviewed.

Rob noted that plans were in place for incremental pullouts for trucks to move off the road when traffic builds up behind them. Rob reviewed the performance monitoring and vehicle identification system that will be put in place to allow motorists to report any non-compliant driving activity. He noted that signs would be in place showing a number to call (1-877-741-1060) and a website to visit ([Transport@BCForestSAFE.org](mailto:Transport@BCForestSAFE.org)) to report any concerns.

It was noted that all the new company trucks were governed at 97 km/hr and that drivers were directed to keep to the speed limit.

It was suggested that there be signs for non-local motorists this summer to advise them of high levels of logging road traffic on the highway. It was suggested that such signage could be placed at the Beaver Cove cutoff.

Rob noted that a third-party observer had monitored the area between Englewood and Jeune Landing recently and that he had reported no major concerns with logging trucks under the program.

Rob noted that there would be continued engagement with the Ministry of Transportation and Infrastructure regarding safety on the highway, and that WFP would continue to communicate with and seek feedback from the public on the plan. He added that programs would be created for continual monitoring and technological improvements.

There was a discussion of plans for the pullouts and Rob noted that planning was being done and priorities were being set.

Annemarie thanked Rob for his update. She then invited Kelly to provide an update on the engagement process for honouring the train.

Kelly referred members to the letter from Kindry Mercer and noted that WFP had listened to feedback from the regional district and PAG members and had agreed to wait until late May to begin the engagement process. She noted that operations would be closed down at Englewood on April 20<sup>th</sup> and there would be a day of mourning on April 28<sup>th</sup> and that PAG members were invited to attend.

**Action Item 75:** Send a note out to NWAC members with an update on time and location for the day of mourning on April 28

**Responsibility:** Kelly

**Due Date:** As soon as details are available

Kelly reviewed some of the materials in the agenda package, including a summary of research projects, the 2018 meeting schedule and the information on wood waste forwarded by Paul Barolet.

## **2. Review of Meeting Objectives, Minutes and Action Items**

Annemarie reviewed the objectives of the meeting, namely:

- To review the February 8, 2018 meeting minutes and selected action items;
- To review the 2017 annual report and SFMP with Kelly;
- To discuss membership;
- To confirm the date and content of the next meeting.

Annemarie reviewed the February 8th minutes and action items and noted that she would not be addressing action items that were ongoing but only items that were completed or needed to be

addressed in the shorter term. Given this, Annemarie noted that there were seven action items to address or review from the February 8th meeting:

**Action Item 5:** support Youth Forestry Initiative

**Responsibility:** Kelly

**Due date:** Ongoing

**Action Item 20:** Revise Criterion 5 target related to community investments along the following lines: '100% of the communities in and with interests in the DFA, namely Woss, Alert Bay, Sointula, Hyde Creek and Port McNeill receive annual community investments of some type from WFP.'

**Responsibility:** Kelly

**Due Date:** March 22, 2018

Annemarie noted that this action item was scheduled to be discussed during the review of the 2017 annual report and SFMP.

**Action Item 32:** Keep NWAC members up to date on the forest sector strategy initiative

**Responsibility:** Pat English

**Due Date:** Ongoing in 2018

**Action Item 33:** Keep NWAC members up to date on the initiative to form a coalition of industry, business and community representatives to respond to the UBCM resolution to ban all future logging of old growth on Vancouver Island.

**Responsibility:** Fred Robertson and Shirley Ackland

**Due Date:** Ongoing in 2018

**Action Item 40:** Implement recommendations in 2017 participant satisfaction survey report.

**Responsibility:** Kelly McMahon, Annemarie Koch, NWAC members

**Due Date:** Ongoing

**Action Item 42:** Discuss WFP's Silviculture Strategy for Englewood Division

**Responsibility:** Kelly McMahon, Paul Kutz

**Due Date:** Scheduled for September 27, 2018 Meeting

Annemarie noted that this presentation was scheduled for the September, 2018 NWAC meeting in Woss.

**Action Item 43:** Explain why key targets are not set for old growth and immature stand types for target 1 under Indicator 5.1.1

**Responsibility:** Kelly McMahon

**Due Date:** March 22, 2018

Annemarie noted that results for this indicator would likely be superseded by the sustainability metrics targets and that Mike Davis had offered to attend an NWAC meeting in 2018 to discuss with members how this will work.

**Action Item 54:** Talk to the Woss Residents Association about more actively pursuing community funds from WFP through CIF and other corporate sources.

**Responsibility:** Chris Bowden-Green

**Due Date:** Ongoing

**Action Item 64:** Track and follow the potential water quality and quantity impacts of tethered feller buncher harvesting  
**Responsibility:** Kelly  
**Due Date:** Ongoing

**Action Item 65:** Consider adding an education target around sedimentation management to Indicator 3.2.2, possibly for grader and hoe operators  
**Responsibility:** Kelly  
**Due Date:** March 22, 2018

Kelly noted she had talked to Will Sloan about this and he agreed it was a good suggestion and was checking into the feasibility of this training happening across divisions, before it becomes a target.

**Action Item 66:** Consider adding a data collection target to Indicator 3.2.2  
**Responsibility:** Kelly and Steve  
**Due Date:** March 22, 2018

Annemarie noted that Kelly had been working with Steve on this and invited him to provide an update.

Steve noted that he had been asked to put together a proposal to look at this matter and come up with a way to track trends in water quality and quantity from an established baseline. It was noted that Steve was going to get back to John Deal about this. Steve pointed to funding that was available to support this kind of research.

Kelly added that she, John Deal, and Steve met on March 6<sup>th</sup>, 2018 at the Englewood Forest Operation to review Steve's preliminary ideas. Steve detailed his thoughts around data collection on both the Englewood and North Island defined forest area. Follow up will be provided to the group as it becomes available.

**Action Item 67:** Retain and develop target 4 under Indicator 6.1.2 to communicate information about what NWAC does specifically  
**Responsibility:** Kelly  
**Due Date:** March 22, 2018

Kelly noted she would address this during her review of the annual report and SFMP.

**Action Item 69:** Send dates of engagement sessions on train to NWAC members  
**Responsibility:** Kelly  
**Due Date:** As soon as information is available

Kelly referred to the update that had been circulated from Kindry Mercer, noting the engagement sessions had been postponed. She offered to keep members updated on the timelines for the engagement sessions, which were now scheduled to start in late May.

**Action Item 70:** Offer the 2018 annual participant survey through survey monkey as well as in Word.  
**Responsibility:** Kelly and Annemarie  
**Due Date:** September 27, 2018 and November 8, 2018

**Action Item 71:** Invite management to provide operational reports from time to time.

**Responsibility:** Kelly

**Due Date:** Throughout 2018

**Action Item 72:** Try to source a recreation/tourism representative for NWAC, possibly someone from a tourism adventure company, fishing guide or Mount Cain Board

**Responsibility:** Jon, Steve, Kelly

**Due Date:** March 22, 2018

It was noted that this item would be discussed later in the meeting.

**Action Item 73:** Talk to Jon Flintoft about the possibility of including NWAC members in the annual VINWAG tour and including a look at tethered harvesting

**Responsibility:** Annemarie

**Due Date:** February 22, 2018

Annemarie noted that there was a possibility that a limited number of NWAC members might be able to participate in the annual VINWAG tour, but that priority would be given to VINWAG members. She noted that Kelly and Jon would be in touch about this.

**Action Item 74:** Set up a tour or visit with the forestry fundamentals training students in Woss in conjunction with the May 24<sup>th</sup> NWAC meeting there

**Responsibility:** Kelly

**Due Date:** May 10, 2018

There were no further questions or comments on the minutes or action items and the minutes were accepted.

### **3. Review of 2017 Annual Report, Kelly McMahon**

Kelly reviewed how the new standard would take effect in relation to the existing annual report. She went on to talk about the new indicators and targets that would be coming in under the new CSA Z809-16 standard, starting with review of a proposal to find more ways to engage the public, under Indicator 6.1.2 around fair and effective decision-making. She pointed to the possibility of scheduling two presentations annually and one field trip over a three-year period and to look at participating in events such as the regional fall fair.

Kelly reviewed the target associated with Indicator 5.1.2 around communications with forest dependent businesses and forest users and other members of the public. She noted that efforts would be made to chronicle input and response and any efforts at conflict resolution. She noted that the written part of the indicator will be dropped to allow for all communications to be documented.

**Action Item 76:** Bring concerns communicated by forest users and members of the public generally, e.g. karst issues to members of NWAC to discuss from time to time

**Responsibility:** Kelly

**Due Date:** Ongoing

Kelly reviewed the new standard requirements around communication with First Nations and she referenced discussions of targets around new Indicator 3.2.2.

Kelly then went on to review the results of the current annual report.

She noted that the variance was not met in indicator 5.1.1. The variances that were not met were in relation to helicopter harvesting and Douglas fir profiles. She noted that these targets would be revised as 2017 was the last year of the five year cut control period (2013-2017) and there was a timber supply review currently happening with a transition to Management Plan 10.

There was a discussion of whether the old growth target had been exceeded. Kelly noted that there wasn't a target in the table for old growth. It was noted that the overall volume targets were met but the metrics beyond that would be best addressed by Mike Davis during his proposed presentation on sustainability metrics in a future meeting in 2018.

Kelly noted that the variance for the target for Indicator 2.1.3a around operationally caused fires had been met.

Kelly noted that the variance had been met for the target around slides for Indicator 3.1.1 target 1. She passed around a sample of a slide report.

She reviewed Indicator 1.1.1, Ecosystem Area by Type, noting the results were fairly consistent and the target had been met.

Kelly reviewed Indicator 1.1.4, degree of within-stand retention, noting the targets had been met very well. A concern was expressed that there are areas where all or a part of the retained blocks blow down. There was a discussion of how block layout design and other measures can be taken to reduce windthrow.

Kelly went on to discuss target associated with Indicator 1.2.1, noting there had been no change and the target had been met.

Kelly reviewed Indicator 1.2.3 around native species and noted that the trend was toward planting more cedar and focusing on the leading species on the land base. There was a discussion around whether planting would take the effects of climate change into account.

Kelly reviewed Indicator 1.2.4a around management for habitat features. There was a discussion about bear dens and whether these are re-used.

Kelly reviewed Indicator 1.4.1 around protection of culturally important areas. There was a discussion of the work that is being done with the 'Namgis First Nation and recent bark-stripping activities.

Kelly reviewed Indicator 1.4.2 around sites with implemented management strategies. She noted that this target was stable and had been met. Kelly mentioned the addition of Little Huson Cave Regional Park as WFP recently updated their spatial layer.

Kelly reviewed Indicator 2.1.3 around additions and deletions to the forest area and noted this met the legislated target. Kelly noted that this survey would be easier to do as LiDAR technology was employed more and more.

Kelly reviewed Indicator 2.1.4 around proportion of LTHL harvested. There was a discussion around measures to meet the cut control and the implications for the workforce.

**Action Item 77:** Report back to NWAC on the cause and effects of an anticipated reduction in company and contractor harvest

**Responsibility:** Kelly

**Due Date:** May 24, 2018

Kelly reviewed the target for reporting out on waste and residue numbers and noted it was meant to lead toward strategies for enhanced use of waste materials.

Kelly reviewed the target for Indicator 3.1.1 around level of soil disturbance, noting she was still working on some surveys and would report on these next year. Under Indicator 3.1.2, level of downed woody debris, she noted the amounts were more consistent this year than last year and the target had been met.

Kelly reviewed Indicator 3.2.1 around watershed management and noted that Glynnis was updating her report on this.

Kelly reviewed Indicator 4.1.1 around net carbon uptake, noting it was positive.

Kelly reviewed the targets within Indicator 5.1.1 around non-timber benefits, noting the existing targets had been met and that two of the proposed new targets had been met. She noted new signs had been installed at the campsites.

Kelly noted that the EBITDA was positive and had increased slightly from last year. Kelly reviewed the target around the Community Investment Fund and noted that a minimum of 50% had been contributed to communities in the DFA.

Steve asked whether the amount could be increased over 50% for the DFA and Kelly agreed to talk to Rob about this. It was agreed that a list of projects funded should continue to be included in the report.

**Action Item 78:** Talk to Rob Shambrook about whether the target can be increased to more than 50% of the CIF being invested in communities in the DFA

**Responsibility:** Kelly

**Due Date:** May 24, 2018

Kelly reviewed the target around elk tags and noted that this target had been met. She pointed to a study that showed the economic benefits generated by elk hunting.

Kelly reported out on the Mount Cain use stats and noted that the Mount Cain Alpine Society had provided this information for the first year of reporting. She pointed to some of the projects at Mt. Cain for which WFP provides assistance.

Kelly reported out on capital spending (Indicator 5.2.1 target 1 and 2) for this year overall and by community.

Kelly reviewed Indicator 5.2.1 around level of investment in initiatives that contribute to community stability and noted that quite a bit more volume had gone to North Island Power Chips this year.

Kelly reviewed Indicator 5.2.2 around level of investment in training. She noted that, in response to a request from Bill Nelson, she had provided a breakdown of training for contractors.

Kelly reviewed Indicator 5.2.3 around level of direct and indirect employment and noted that 74.5% of company employees live in North Island communities and 30.5% of contractors working for the company live on the North Island, and an overall percentage of 52% of all workers live in communities of the North Island. The communities that represent the North Island percentages include those within the Regional District of Mount Waddington. These are Malcolm Island, Winter Harbour (Holberg), Coal Harbour, Hyde Creek, Quatsino, Woss, Alert Bay, Port Alice, Port Hardy and Port McNeill.

There was a discussion of how best to track where workers live and which contractors to track and which ones are specialized and perhaps shouldn't be included in the sample.

It was noted that, with scheduling changes, workers who were formerly fulltime were now working shifts that made them effectively part-time employees. It was noted that these new shifts might result in workers moving from the North Island. It was noted that, under these circumstances, it would be difficult to calculate FTE equivalents. There was a discussion of the effects of mechanization on the overall number of jobs in the industry.

It was suggested that only contractors who do the types of work done by employees be included in the reporting.

Kelly continued by reviewing target two of this Indicator. She went on to review the list of businesses in the DFA.

Kelly reviewed Indicator 6.1.2 targets around capacity development for meaningful participation, including meetings with the Regional District of Mount Waddington and a tour with high school students from Campbell River.

Kelly reviewed Indicator 6.1.3 and noted that there had been an update to the Forest Stewardship Plan in 2017 and it was advertised locally, and maintained on the WFP website. Kelly provided a list of current 2017 research projects and evidence of educational outreach, including some job shadowing and student tours.

Kelly reviewed Indicator 6.2.1 noting that safety targets had been met.

Kelly reviewed Indicator 7.1.1, 7.1.2 and 7.2.1 around communications with First Nations. She reviewed efforts that had been made by the company to meet with First Nations, including direct meetings between WFP and the 'Namgis. It was noted that it was not likely that First Nations would participate as members of NWAC, though they would certainly continue to be invited and be asked to present on specific issues.

Kelly reviewed the Indicators related to first nation assessments (7.2.2 and 7.2.3) and provided a summary of first nation assessments that were requested in 2017 along with the Preliminary Field Assessments, Archeological Impact Assessments and the results of the assessments.

Kelly completed her review of the annual report and asked if there were any questions. She noted that this year there would be an external auditor conducting an internal review. She invited members to give her feedback on the proposals for new targets to meet the requirements under

CSA Z809-16. Pat volunteered to talk to the auditor, if this is requested. Jack agreed to do this as well.

#### **4. Membership Review: Annemarie Koch**

Annemarie reminded members of the action item around finding a recreation/tourism representative for NWAC. She asked whether members had any luck sourcing a representative.

Pat offered to take this request to VINTAC and report back at the May 24<sup>th</sup> NWAC meeting. Annemarie noted that Jon Lok had talked to Ben McGibbon of 43K Wilderness and he had expressed an interest in participating.

**Action Item 79:** Approach Ben McGibbon about representing the tourism and recreation sector on NWAC

**Responsibility:** Cam Brady

**Due Date:** May 24, 2018

**Action Item 80:** Talk to members of VINTAC about providing a representative for the tourism and recreation sector on NWAC

**Responsibility:** Pat English

**Due Date:** May 24, 2018

#### **5. Next Meeting:**

Annemarie noted that, further to the proposed 2018 meeting schedule, the next meeting would be May 24, 2018 in Woss and that the topic would be the colocation and stabilization project, and the annual review of the Terms of Reference. She noted that she and Kelly would try to set up a tour earlier in the day of the forestry training initiative in Woss.

Annemarie and Kelly thanked members for their ongoing commitment to NWAC and bid them a safe journey home.